



**Purchasing Supply Agreement
CITY OF AUSTIN
RECOMMENDATION FOR COUNCIL ACTION**

**AGENDA ITEM NO.: 45
AGENDA DATE: Thu 01/13/2005
PAGE: 1 of 2**

SUBJECT: Authorize execution of a 12-month service agreement with AAA FIRE & SAFETY EQUIPMENT CO., INC., Austin, TX, for new fire extinguishers, repair parts and recharge, repair, testing, and inspection services in an amount not to exceed \$63,371, with two 12-month extension options in an amount not to exceed \$63,371 per extension option, for a total agreement amount not to exceed \$190,113.

AMOUNT & SOURCE OF FUNDING: Funding in the amount of \$47,528 is available in the Fiscal Year 2004-2005 Approved Operating Budget for various City Departments. Funding for the remaining three months of the original contract period and extension options is contingent upon available funding in future budgets.

FISCAL NOTE: There is no unanticipated fiscal impact. A fiscal note is not required.

REQUESTING Purchasing **DIRECTOR'S**
DEPARTMENT: for Various Departments **AUTHORIZATION:** Vickie Schubert

FOR MORE INFORMATION CONTACT: Sydney Ceder, Buyer II/974-2035

PRIOR COUNCIL ACTION: N/A

BOARD AND COMMISSION ACTION: N/A

PURCHASING: Lowest bid of four bids received.

MBE / WBE: This contract will be awarded in compliance with Chapter 2-9 of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified, therefore, no goals were established for this solicitation.

This contract establishes a service agreement to provide new fire extinguishers, recharge existing fire extinguishers, repair parts and services, as well as inspection and testing of City owned equipment. This contract is necessary to ensure that all extinguishers, whether inside a City building or mounted in a City vehicle, are checked on an annual basis. The annual inspection will include a thorough examination of mechanical parts, extinguishing agent, and expelling means. Hydrostatic testing is required every five to twelve years depending on the type of extinguishing agent. Stored pressure extinguishers are required to be emptied and recharged every six years.

The major departments using this contract are Austin Energy (20%), Austin Water Utility (17%), Finance & Administrative Services Department - Building Services Division (15%), Aviation Department (12%), Solid Waste Services Department (7%), Parks and Recreation Department (9%), Fleet Services Division (6%), Austin Public Library (6%) and Austin Convention Center Department (3%). Six other City departments will be included in the contract at a lower percentage of use for a total of 15 City departments on this contract.

MBE/WBE Solicited: 1/3

MBE/WBE Bid: 0/1



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BID TABULATION
Fire Extinguishers, Recharge, Repair and Parts

<u>Vendor</u>	<u>Total</u>
AAA Fire & Safety Equipment Co., Inc. Austin, Texas	\$63,371.00
Simplex Grinnell Austin, Texas	\$65,565.61
Safequip, Inc. (WBE/TR) Austin, Texas	\$72,484.10
Austin Titan Fire Protection Hutto, Texas	\$93,816.23

A complete bid tabulation is available in the Purchasing Office.

PRICE ANALYSIS

- Adequate competition.
- Twenty-two notices were sent including one MBE and three WBEs. Four solicitations were issued including one WBE. Four bids were received including one WBE.
- The current unit pricing represents an approximate average increase of 5% compared to the contract awarded in December 2001.

APPROVAL JUSTIFICATION

- Low bidder.
- Materials Management concurs with the recommended award.
- Advertised in the Austin American-Statesman and the Internet.